

CERTIFICATE II IN COMMUNITY SERVICES

CHC22015

ABOUT THE COURSE

This Certificate II in Community Services is a Flexible Industry Pathway (FIP) and is partially funded by the South Australian Government. The qualification covers skills for working within the broader community services sector as well as transferable skills for many other industries. This qualification may be used as a pathway for workforce entry as community services workers who provide a first point of contact and assist individuals in meeting their immediate needs. At this level, work takes place under direct, regular supervision within clearly defined guidelines.

COURSE LENGTH

1 Year - Commencement date week starting 05/02/24. Training consists of 35 x weekly sessions from 8.30 until 15.00.

This course will be offered on Monday, Tuesday, Wednesday, and Thursday *TBC. Students will be expected to attend ALL programmed training sessions regardless of home school events.

TRAINING FORMAT

All training is delivered at the Western Technical College by our dedicated team of TAFE SA Lecturers, combined with our state-of-the-art facilities to create a stimulating and supportive adult learning environment.

PATHWAYS

Students will gain skills appropriate to numerous fields of work within the Community Services Sector. Successful completion of this qualification may be used as a pathway into community services work and a number of Community Services & Health courses at Certificate III level, including:

- Certificate III in Community Services
- Certificate III in Individual Support (Ageing)
- Certificate III in Individual Support (Disability)
- Certificate III in Early Childhood Education and Care

INDUSTRY CONNECTIONS

This Community Services qualification is supported by key industry stakeholders who provide WTC students with industry engagement and employment opportunities.

SACE DETAILS

SACE Stage 1, 35 SACE credits.

Successful completion of this qualification amounts to 267 nominal hours.

*Nominal hours are used for SACE purposes and are not reflective of actual delivery hours.

COURSE DETAILS

National Code	Unit Name	*HRS
CHCCOM005	Communicate and work in health or community services	30
BSBWOR202	Organise and complete daily work activities	20
HLTWHS001	Participate in workplace health and safety	20
CHCCOM001	Provide first point of contact	35
CHCDIV001	Work with diverse people	40
	ELECTIVE	
CHCCCS016	Respond to client needs	60
HLTWHS006	Manage personal stressors in the work environment	25
CHCDIV002	Promote Aboriginal and/or Torres Strait	25
HLTAID010	Provide basic emergency life support	12

Course requires 5 core and 4 elective units.

RECOMMENDATION

It is recommended that students do not have a full study load at school if they wish to also study a Nationally Accredited Qualification.

COURSE LOCATION

Western Technical College is located at 44 Russell Street, Rosewater. Served by public transport (Bus and Train). Bus Stop 34 on Newcastle Street, Rosewater or Alberton Train Station (a 4-minute walk). Check Adelaide Metro for times and routes.

ENTRY REQUIREMENTS

Successful completion of the VETRO process through demonstration of literacy and numeracy requirements and other eligibility criteria as outlined by the South Australian Government.

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OTHER REQUIREMENTS

Students are to provide their own:

- Personal Electronic Device / Computer (BYOD)
- Black trousers (leisure wear is not permitted)
- Low heel black shoes.
- Security combination lock

FEES AND CHARGES

RTO FEE – GST EXEMPT

\$126-\$168 *TBC

This course is listed as a Flexible Industry Pathway (FIP) and attracts a co-contribution amount of 60 cents per nominal hour.

STUDENT MANAGEMENT FEE – GST EXEMPT

\$350

This is a student management and support fee providing students and home schools with access to services provided by Western Technical College during the day of release from their home school for Vocational Education and Training (VET). This fee is supplementary to RTO training costs or Flexible Industry Pathway co-contribution. Students may be eligible for a cost offset to cover some or all of this amount. Please check the level of cost offset that your home school provides.

PPE/UNIFORM FEE – GST INCLUSIVE

\$99

Western Technical College (WTC) will supply the following approved WTC branded uniform and PPE:

- Black polo shirt
- Black jumper

These WTC approved items ensure compliance with safety and uniform standards.

COST NOTES

Home schools will be invoiced for the total cost per student enrolment and are responsible for payment within 14 days of issue. Calculation of rebates is an arrangement between the student and their home school. Home schools must submit a completed Memorandum of Agreement each year prior to enrolling students at Western Technical College as a binding financial contract.

ENROLMENT PROCESS

To be eligible for entry into this course, students must register through the South Australian Government portal at: <https://www.cognitofirms.com/DepartmentForInnovationAndSkills/schoolenrolledstudentsvetreferral2023> and Submit an Expression of Interest (EOI) through the Western Technical College website: <https://www.wtc.sa.edu.au/enrol/expression-of-interest-form> This will initiate the VETRO (Vocational Education and Training Readiness and Orientation) including the Upfront Assessment of Need (UAN). Students will be contacted by TAFE SA with details on times and locations for literacy and numeracy testing. In the first instance this will involve the SRNI (Snapshot Reading and Numeracy Indicator). Students must meet VET for Secondary School Students eligibility criteria.

ORIENTATION DETAILS

Students will be notified by Letter of Acceptance distributed through their home school. Details of the first attendance day will be contained in this letter. A full orientation will take place at the first session. This will include a comprehensive Site Induction and TAFESA Student Induction.

CONTACT PERSON

Mr Steven Hicks, Director

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