

Enrolling students at Western Technical College in 2024

Expression of Interest Process and VETRO Referral Process for FIPs

The following information is provided to assist you to enrol a student in a Flexible Industry Pathway at Western Technical College commencing 2024.

There are 2 parts to the registration process for students who want to undertake a VET FIP at WTC. **Both parts must be fully completed online.**

It is highly recommended that all students complete the EOI and VET Referral, even if they are not completely sure about undertaking a VET FIP in 2024. There is no compulsion to take up a FIP Offer and no financial penalty.

VET Referrals can be sent through now and Students will only be considered for a VET FIP if they have registered by **Monday 24 July 2023.**

Part 1. EOI

Submit an Online WTC Expression of Interest (EOI) Form at wtc.sa.edu.au/enrol/expression-of-interest-form This can be done at home or school.

EOI's must include student's Unique Student Identifier (usi.gov.au/), SACE number and current medical information. All medical plans are to be sent to info@wtc.sa.edu.au prior to the start of semester 1 2024.

EOI's will be forwarded to home school VET Leaders for processing in WTC Webvet when received.

Part 2. VET Referral

Submit a school enrolled students VET Referral through the Department of Innovation and Skills portal at

[VETRO Referral - Part A](#)

[TAFE SA Subsidised School Registration and Consent form](#)

Training Provider Representative Contact Information

Training Provider Name	TAFE SA (RTO Code 41026)
Training Provider Representative Contact Name	Manager - Schools
Training Provider Representative Contact Number	1800 882 661
Training Provider Representative Contact Email	VETRO@tafesa.edu.au

Course Information

Course Code, Course Name, Course Fee, Other Incidentals Fees, Course Start and End Date = Information can all be found under Western Technical College's WebVET/VET Courses <https://wtc.eschoolsolutions.com.au/pages/public/viewcourses.aspx>

Course Location

Please select Western Technical College.

Next Steps – VETRO

An instruction guide for VET Coordinators, Supervisors, and Invigilators will be available from Monday 4 September 2023.

VET Coordinators will be able to book SRNI/LLN assessment sessions via an online booking tool from 24 July 2023 (a link will be emailed in the coming weeks).

Once this information has been reconciled by WTC and TAFESA, students will be invited to participate in the VET Readiness Orientation (VETRO). VETRO will be administered online at the home school by TAFESA during October (venue, dates and times to be confirmed).

What is VETRO?

VETRO is an upfront assessment, induction and orientation to VET to ensure that students enrol in a course that is right for them and has their personal and learning support needs planned for.

The first part of VETRO is an Upfront Assessment of Needs (UAN). The UAN will determine a student's course suitability, literacy and numeracy levels and individual support needs. TAFE are currently working with the Skills SA assessment provider to develop a hybrid assessment. This will see a return to the use of the Snapshot Reading Numeracy Indicator (SRNI)

TAFE SA will send out a calendar of available VETRO dates that schools can book in to. Schools then need to choose a date and email schools@tafesa.edu.au with the number of students wishing to book in to the testing date. TAFE SA's preference is that the CSPA testing is facilitated online given the number of students sitting the test. If there are instances where face to face is preferred, TAFE SA will do their best to accommodate.

This link may assist in you as it contains the VETRO information (and contact details) and the VET referral form- [Flexible Industry Pathways \(tafesa.edu.au\)](https://tafesa.edu.au/flexible-industry-pathways)

Assessment timeline

To ensure that students are able to complete their assessments prior to the commencement of VET in Semester 1, 2024, TAFE SA has developed the following timeline. [TAFE timeline of key dates](#)

24 July 2023 to 3 November 2023	Applications open
Schools will be communicated with regarding the assessment process, dates and locations. Some UAN activity may occur prior to the closure of applications.	
11 September 2023 – 17 November 2023	VETRO Processing
24 July 2023 – 3 November 2023	UAN period & identifying/planning support needs
3 November 2023 – 8 December 2023	Notification of application outcomes, collection of registration and consent forms
9 February 2024	No new Applications for 2024 will be accepted

Late applications

Regrettably, applications received after the nominated application period will be at risk of being declined or having a delayed commencement. This may be due to course quota already being met or insufficient timeframes to conduct the UAN.